

## Instructions for Applicant

### Please use the following checklist to complete and submit your application.

- County Zoning and Watershed Permits (In addition to these permits, if the property is located within boundaries of the Town of Taylorsville, please check with the town, you may need zoning and watershed permits from the town).
- I have completed the "Application for Improvement Permit" and returned it to this office.
- I have completed the "Site Plan". A Site Plan means a drawing not necessarily drawn to scale that shows the existing and proposed property lines with dimensions, location of the facility and appurtenances, site for the proposed wastewater system, and location of water supplies and surface waters.
- If you are not the owner of the property, have you had the owner sign the "Authorization to Act As Legal Representative" form.
- The date that the lot or tract of land was recorded on a deed and a copy of the deed.
- I have submitted a map of the property with dimensions or a survey map.

All proposed structures must be staked out in the field with flags or stakes. We must be able to identify these proposed structures before we can perform the soil/site evaluation.

- I have staked all proposed structures according to the dimensions of each structure.
- I have marked any existing waterline, power and/or telephone cables (underground).

All property corners must be flagged with visible flagging and property lines must be marked so that field determination and measurements can be made.

- I have flagged the property corners and have marked the property lines.

Undergrowth, if dense, needs to be cleared to the point that the property is accessible; visibility is good for at least 50 feet from any one location; and adequate measurements can be taken.

### **HOMEOWNERS GUIDE: AFTER SYSTEM IS INSTALLED**

Listed for your information are a few suggestions, which if followed, will protect your investment by enhancing the performance and extending the longevity of your system.

- 1.The septic tank should be pumped out approximately every 5 years.
- 2.Trees of certain varieties such as weeping willows, maples, pin oaks and some other varieties should be located a minimum of 20' from any part of the sewage system to prevent clogging of the lines from roots.
- 3.Avoid mulch beds, gardens, low areas, and especially gutter lines from buildings which empty onto the sewage system or any other type of landscaping that would cause saturation of the system with water. These conditions could lead to premature failure of the sewage system.
- 4.Underground utilities such as water, electric, cable, gas and phone lines shall be routed around the sewage system.
- 5.Check for plumbing leaks, especially commodes.
- 6.Avoid driveways and heavy traffic over the sewage system.